



## DISTRICT VII DIRECTIONS FOR APPLYING TO TOURNAMENTS

**NO TEAM WILL BE ALLOWED TO PARTICIPATE IN TOURNAMENT PLAY DURING THE SAME WEEKEND OF A REGULARLY SCHEDULED LEAGUE GAME. NO LEAGUE GAME WILL BE SCHEDULED THE SAME WEEKEND AS A CYSA-NORTH TOURNAMENT.**

**Procedures for applying to a CYSA-North Tournament:**

1. Complete the TEAM APPLICATION – CYSA SANCTIONED TOURNAMENT form (make two (2) additional copies of the application for a total of three (3) copies to be turned into the District VII Office).
2. Attach a check for the entry fee, made out to the tournament to which you are applying.
3. Address two (2) **stamped** envelopes, one to the tournament to which you are applying, and one to yourself.
4. Copy of your team Golden Rod signed by the District Registrar plus any additional add, transfer and release forms appropriate to the players on the application.
5. Send items 1, 2, 3, and 4 to the District VII Office.

**You may apply to only one (1) tournament per weekend.**

**DO NOT SEND THE APPLICATION DIRECTLY TO THE TOURNAMENT – IT MUST BE APPROVED BY THE DISTRICT TOURNAMENT COORDINATOR.** It is recommended that applications should be submitted to the District a minimum of two (2) weeks prior to the tournament application deadline.

**Procedures for applying to an Out-of-State Tournament (including tournaments in Southern California):**

1. Copy of Tournaments Application or “On-Line” application/receipt.
2. Travel application form (USYSA Application to Travel)
3. Official Travel Roster Form
4. Attach a check for \$10.00 or appropriate “late fee”, payable to CYSA District VII (a processing fee)
5. Address two (2) stamped addressed envelopes, one to the tournament to which you are applying and one to yourself.
6. Make a copy of the USYSA Application to Host Tournament of the tournament for which you are applying.
7. Copy of your team Golden Rod signed by the District Registrar plus any additional add, transfer and release forms appropriate to the players on the application.
8. Send items 1, 2, 3, 4, 5, 6 and 7 to the District VII Office after they have been **checked and signed by your League Official.**

**Amended Out-of-State Travel Papers must be submitted no later than two (2) weeks prior to the tournament to the District VII Office.**



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THE ITEMS MUST BE FILED AT LEAST THIRTY (30) DAYS PRIOR TO THE TOURNAMENT. TRAVEL APPLICATIONS MAY BE OBTAINED FROM YOUR DISTRICT, LEAGUE OR ON-LINE AT [cysanorth.org](http://cysanorth.org)

Applications to Out-of-State Tournaments, including those in Southern California, must be approved by your District Tournament Coordinator.

If you are applying to a tournament out of the country (except Canada or Mexico), you must file a travel application with your District Commissioner at least NINETY (90) days prior to the tournament and enclose a league check for \$25.00 made payable to USSF. Travel applications may be obtained from your District Office.

Any team wishing to play "friendly" matches with a team(s) not from District VII MUST notify the District Commissioner **two (2) weeks** prior.

Tournament APPLICATIONS MUST BE SENT EARLY ENOUGH TO allow processing by the District VII Office so they can be sent to the tournament coordinators by the application deadline.

Late Submission Fines:

1. Less than 30 days but more than 14 days prior to the tournament, \$25.00 late fee in addition to the \$10.00 processing fee.
2. Less than 14 days but more than 5 days prior to the tournament, \$50.00 late fee in addition to the \$10.00 processing fee.
3. 5 days or fewer prior to the tournament, \$100.00 late fee in addition to the \$10.00 processing fee.
4. Late amended rosters will pay a \$25.00 late fee.

The DISTRICT VII OFFICE is at:  
4285 N. FIRST ST.  
FRESNO, CA 93726  
(559) 227-2972

### OFFICE HOURS:

Monday, Wednesday, Friday	9:00 AM to 1:00 PM
Tuesday, Thursday	CLOSED

(Hours are subject to change)